



SOUTH LYON FIRE DEPARTMENT

Manual of Procedures 113

COMMAND VEHICLE USAGE

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Approved: Chief Mike Kennedy

I. PURPOSE

The South Lyon Fire Department has responsibility to ensure there is a timely response to all fire department calls for service within the City of South Lyon. Since SLFD does not maintain 24/7 shift staffing, the Fire Chief may authorize fire officers to take home the command vehicle to ensure there is a response to all incidents.

II. PARAMETERS OF USE

- A. Only fire officers with permission of the Fire Chief may take the command vehicle home.
- B. Using the command vehicle is voluntary, and fire officers will not be paid for stand-by time while they have the command vehicle. Fire officers will be paid for time washing or fueling the vehicle.
- C. When a fire officer has the command vehicle, they are making the commitment to respond on all incidents while they have the vehicle. While they have the command vehicle, fire officers cannot engage in activities that would cause a delay in response.

III. GENERAL VEHICLE USAGE

- A. Unless on official department business, the command vehicle needs to remain in an area proximate to the City of South Lyon to allow for an efficient response. The townships surrounding the City of South Lyon generally serve as the boundaries for the command vehicle.
- B. Friends, family members, or other non-SLFD people are absolutely prohibited from driving the command vehicle.
- C. The command vehicle may be used to conduct personal errands.
- D. SLFD vehicles will not be used to go to bars, liquor establishments, or premises which may bring discredit to the department. The only exception is if the vehicle is used during the course of conducting assigned duties i.e. emergencies.
- E. Operation of the command vehicle while under the influence of alcohol or drugs is strictly prohibited and will lead to termination of employment.
- F. Fire officers shall comply with all traffic laws and regulations while operating the command vehicle.
- G. Fire officers shall operate the vehicle in a professional manner so as not to bring discredit or embarrassment to the department.
- H. All fire officers and occupants must wear a seat belt while in the command vehicle at all times.
- I. Alcoholic beverages or any illegal drugs are not permitted in the command vehicle at any time.



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- J. Equipment will not be added or altered on the command vehicle without the express written permission of the fire chief.
- K. Use of command vehicles is strictly prohibited and cannot be used for:
 - i. Personal gain.
 - ii. Private enterprise.
 - iii. Hauling hazardous materials, heavy, or bulky articles.
 - iv. Hauling anything which may damage the command vehicle.
 - v. Any purpose or to any place/activity, which might bring embarrassment or discredit to the Department.
- L. Use of any type of tobacco products (i.e. cigarettes, cigars, chewing tobacco, snuff, etc.) in the command vehicle is strictly prohibited.
- M. The fire officer shall have their turnout gear and issued portable radio in the command vehicle.
- N. With the exception of a chief officer, fire officers will usually use the command vehicle to respond to the fire station to ensure the appropriate fire apparatus responds on the incident.
- O. Fire officers are responsible to ensure that the exterior and interior of the command vehicle is cleaned and washed when returning the vehicle. Additionally, the fuel tank must be filled above a half tank.
- P. Mileage must be logged in the log book.

Approved by:
/s/ Chief Mike Kennedy