



# SOUTH LYON FIRE DEPARTMENT

## Manual of Procedures 117

### ALARM RESPONSE REQUIREMENT

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Approved: Chief Robert Vogel

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#### I. PURPOSE

Establish the alarm response requirement for SLFD employees below the rank of fire chief. Responding on alarms is the primary function of all paid-on-call staff.

#### II. ALARM RESPONSE REQUIREMENT

- Alarm response is enforced monthly.
- Firefighters are required to make at least 15% of incidents each month.
- Officers are required to make at least 20% of incidents each month.
- Staff will receive the equivalent of 1 incident credit for participating in a public event while not on shift. A maximum of 2 incident credits per month will be given.
- Staff will receive the equivalent of .5 incident credit for working a shift that is incident free. A maximum of 2 incident credits per month will be given.
- Fire cadets are exempt from this MOP.
- Staff can respond on and will be paid for all incidents.
- Staff working shift will receive credit for incidents during their shift.
- Staff attending SLFD paid training will receive credit for incidents during that training.
- Staff will not receive credit for phantom incidents where Novi Regional 911 generated an incident number erroneously.

#### III. ENFORCEMENT

The fire chief may grant an exemption to the run response requirement for an employee who has a track record of making their requirement but will be unavailable for a portion of the month. Exemptions will only be considered on a proactive basis.

Failure to maintain the response requirement will result in a lower consideration for scheduling of shifts.

Firefighters - Failure to maintain the response requirement three (3) times within a floating twelve (12) months will result in termination.

Officers – Failure to maintain the response requirement three (3) times within a floating twelve (12) months will result in a demotion to the rank of firefighter.

Employees who are on an approved medical or personal leave of absence are exempt from the percentage requirement during the dates of their leave of absence.



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/s/ Chief Robert Vogel